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Client Information Sheet - PRO BONO

Thank you for providing us with your details so that we can commence our engagement with you.

Please provide the following information and return to office@violetco.com.au along with a copy of your ID.

Your details	
Client: Business / Organisation Name (if you have one)	
ABN (If you have one)	
Business address	
Contact person & role	
Contact phone	
Contact email	
Identification - needed to open a file	Drivers Licence - Y/N OR Other government issued photo identification- Y/N Please provide a copy of your ASIC Directors Listing
Contact person date of birth - needed to open a file	
Type of matter - e.g. Employment, Mediation etc	<ul style="list-style-type: none"> • Employment - discrimination, harassment, dismissal and other rights • Workplace mediation • Corporate law and company registration



MEMBER OF
 THE LAW SOCIETY
 OF NEW SOUTH WALES



Nationally Accredited Mediator
 2021 to 2023



Business for good



	<ul style="list-style-type: none"> ● Workplace investigation ● Staff training session (employment law / HR) ● Social Enterprise certification ● Strategic facilitation Board workshop ● Workplace investigation ● Contract drafting -e.g. template employment agreements; ● Workplace legal disputes ● Other
<p>Summary of what legal assistance you need - <i>Briefly tell us what the issue is, what help you are looking for and what outcome you would like to achieve.</i></p>	
<p>Other party in a legal dispute</p>	<p><i>Name</i> <i>Role</i> <i>Business / Organisation</i> <i>ABN</i> <i>Email</i> <i>Phone</i> <i>Address (for service)</i></p>
<p>Are there any conflicts of interest that you think may be relevant?</p>	
<p>Office use - <i>matter number</i></p>	

Violet Co Legal & Consulting

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